

NARRABUNDAH COLLEGE BOARD MINUTES

Date: 5/11/2025
Time: 4:45–6:00
Board Chair: Lachlan Li
Minute Taker: Jenny Street

AGENDA	TOPIC/SPEAKER	OUTCOME/ACTION	RESPONSIBILITY
○ Acknowledgement of Country	Megan	<i>We wish to acknowledge the Ngunnawal people as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region. We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region. We would also like to acknowledge and welcome other Aboriginal and Torres Strait Islander people who may be attending today's event.</i>	
○ People Attending		Megan Altenburg, Nina Amini, Drew Baker, Lachlan Li, Minh Phan, Meredith McIntyre, Julie Bauer, Jacob Thornton, Jenny Street	
○ Apologies		Lachlan Phillips	
○ Declaration of Conflict of Interest		Nil	
○ Minutes of Previous Meeting		<ul style="list-style-type: none"> • The minutes from the last meeting provided better context Moved by: Drew Seconded by: Minh	
○ Matters Arising & Actions		<ul style="list-style-type: none"> • Lachlan Li will continue on the Board for 2026 and if he does leave Canberra at the completion of his time at Narrabundah in July (and therefore resign from the Board) a solution will be found in consultation with the Directorate and the Board 	
○ Correspondence		No Correspondence	
○ Reports	Principal	Principals report taken as read. School Climate survey vs Satisfaction survey definitions provided, and results discussed. The survey is too long, and insufficient people complete it. Only 17% of parents did the survey. The climate survey element of (the total survey) is the	Megan

		<p>perception data and does not provide particularly helpful information. The most important thing to achieve is a shared value and approach. The teacher feedback is not currently at the level expected by students. Students need to understand that College is about the learning process not just the academic result.</p> <p>School Improvement Plan:</p> <ul style="list-style-type: none"> • Draft is being developed through extensive consultation and data analysis. • Workshops conducted with staff (Data and Vision workshops next week) • First Priority is Teachers to engage and develop the vision • Second – Students – Engage in the Vision of College Improvement Plan • Third – Parents/Community – Educate into the Vision and Strategic Improvement Plan 	
	Business Manager	<ul style="list-style-type: none"> • October Accounts presented and accepted <p>Moved: Meredith Seconded: Minh Phan</p> <ul style="list-style-type: none"> • College Budget present to the Board. Questions raised regarding the reduction in IT costs (no Computer Labs due for replacement next year), the staffing cost is the predicted transfer to Telopea for French Bacc. The maintenance and sustainability costs were discussed and the challenges of spending effectively in a College that is undertaking a modernisation project that will replace the entire College over an unknown period of time. • Next year the Board will continue to promote to the Directorate the need to renovate the S Block toilets. <p>Moved: Lachlan Li Seconded: Drew Andrews</p>	Jenny
	Student	Report taken as read	Minh/Lachlan
	Teacher	Report taken as read	Jacob/Julie
	Board/P&C	P&C Strategic conversations need to take place to ensure longevity of the association. Not sufficient parent involvement at present. Canteen viability is uncertain but the Food traffic light system maybe changing which will enable the Canteen to sell a wider range of food.	Nina
Date of Next Meeting		25/02/2026	

