

NARRABUNDAH COLLEGE BOARD MINUTES

Date: 24 June 2026
Time: 4:15–5:30
Board Chair: Nina Amini
Minute Taker: Jenny Street

AGENDA	TOPIC/SPEAKER	OUTCOME/ACTION	RESPONSIBILITY
○ Acknowledgement of Country	Megan	<i>We wish to acknowledge the Ngunnawal people as traditional custodians of the land we are meeting on and recognise any other people or families with connection to the lands of the ACT and region.</i> <i>We wish to acknowledge and respect their continuing culture and the contribution they make to the life of this city and this region. We would also like to acknowledge and welcome other Aboriginal and Torres Strait Islander people who may be attending today's event.</i>	
○ People Attending		Megan Altenburg, Drew Baker, Meredith McIntyre, Shaheem Shaqeeq, Lachlan Phillips, Jacob Thornton, Jenny Street	
○ Apologies		Julie Bauer, Lachlan Li	
○ Declaration of Conflict of Interest		Nil	
○ Minutes of Previous Meeting		Moved by: Drew Baker Seconded by: Meredith McIntyre	
○ Matters Arising & Actions			
○ Correspondence		Disclosure of Interest Form for Directorate - signed	
○ Reports	Principal	General discussion/questions arising from all reports. Principal's report taken as read. The College is going through a rebrand process. We are working with a consultant and the three initial designs are being thought through by the Learning Commissioners and once one is selected it will be further developed and eventually two final concepts will be voted on by the community. The rebranding will probably involve a logo change, letter head and emails.	Megan

		Theatre production Hiberation is running in August and tickets are on sale. The SRA (Student Resource Allocation) funding for Wages for 2027 has not been finalised by the Directorate and but the staffing for next year is finalised at present as the Transfer round for staff opens soon and all discussions with staff have to happen before that. AI Policy – The Board has an interest in having an AI policy. The Directorate policy is that AI is not to be used by students. Policy was meant to be revised in 2025 and it has not been. All Students are using it. Private Schools and NSW Schools allow the use of AI. College Principals are writing to the Directorate seeking an amendment of the Policy. The AI policy from BSSS, Paris International School and Directorate to be circulated to all Board Members along with any Feedback the Principals get back from the Directorate before next meeting. Board to then establish what they are going to do with this information.	
	Finance	May Report taken as read – Moved by: Lachlan P Seconded by: Nina Amini 2026 Budget Review Budget Amendment – in light of the \$400K savings created as result of the Directorates Budget model changes the staffing budget has been amended Maintenance increase by \$114K – Carpet in Library & Bathroom Repairs Staffing decrease by \$400K Assets & Lease increase by \$387K – Driveway resurface, Canteen Furniture, AV and Acoustics in Gym and preliminaries for Landscapes works Minor Adjustments \$3K Building Fund – allowed \$100,000 for S Block Toilets These amendments increase the budget deficit from \$114K to \$212K We have increased the Building Fund – allowed \$100,000 for S Block Toilets to show its importance. Moved by: Nina Amini Seconded by: Drew Baker	Jenny

	Student	Exams have just occurred	Lachlan
	Teacher	Industrial Action began 22 May and full day strike action occurred on 11 June. Variety of claims been requested, work to rule is occurring next week in the College which should not have a significant impact on teaching.	Jacob/Julie
	Board/P&C	No report provided	Megan
	Election	Nina Amini elected unopposed a Board President Lachlan Phillips elected unopposed as Board Vice President	
Date of Next Meeting		12 August 2026	